

INDIANOLA MUNICIPAL UTILITIES



Electric • Communications • Water

**IMU Board of Trustees of the
Electric, Water and Communications Utilities**

June 8, 2020

City Hall Council Chambers

5:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
 - A. Claims for June 8, 2020.
 - B. May 26, 2020 Minutes.
 - C. March 2020 Treasurer's Report.
5. Electric Utility Action Items
 - A. Resolution approving a proposal from P&E Engineering Company for the 2021-23 Electrical Underground Conversion Project in the amount of \$250,000.
6. Electric Utility Informational Items
7. Water Utility Informational Items
8. Communications Utility Informational Items
9. Combined Electric, Water and Communications Utilities Action Items
 - A. Annual Salary Resolutions
 1. Resolution setting salaries and benefits for appointed officers and non-union employees of the Indianola Municipal Utilities for the period beginning June 21, 2020.

2. Resolution setting salaries for union employees of the Indianola Municipal Utilities for the period beginning June 21, 2020.
- B. Resolution authorizing an extension to the temporary suspension of administrative fees and non-payment disconnects for IMU utilities through June 30, 2020.
10. Combined Electric, Water and Communications Utilities Informational Items
11. Other Business
12. Adjourn

IMU Regular Downstairs

4. A.

Meeting Date: 06/08/2020

Information

Subject

Claims for June 8, 2020.

Information

Fiscal Impact

Attachments

Claims 0608

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, June 4, 2020
10:41:25 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From			0000-10120-999							
Avesis Third Party Administrators Inc - VEND-1108										
6/27/2020	0520 Vision	Net 30	241.80	0.00	15.00	241.80	241.80	0520 Vision	BL-2866	
						241.80	241.80			
Bear Communications - VEND-1098										
6/16/2020	Service Installs	Net 30	5,975.90	0.00	15.00	5,975.90	5,975.90	05232020	BL-2848	
6/21/2020	Services Installs	Net 30	6,808.92	0.00	15.00	6,808.92	6,808.92	05162020	BL-2850	
						12,784.82	12,784.82			
Big Ten Network - VEND-1096										
6/14/2020	EXP Basic	Net 30	1,534.72	0.00	15.00	1,534.72	1,534.72	R63322	BL-2839	
						1,534.72	1,534.72			
Brick Gentry P.C. - VEND-1004										
6/24/2020	Union Negotiations	Net 30	1,395.00	0.00	15.00	1,395.00	1,395.00	327576	BL-2862	
						1,395.00	1,395.00			
CDW Government - VEND-1029										
6/13/2020	Proline Cisco	Net 30	697.34	0.00	15.00	697.34	697.34	XVJ7627	BL-2847	
6/14/2020	Proline 1000BSX	Net 30	122.37	0.00	15.00	122.37	122.37	XVK2061	BL-2849	
						819.71	819.71			
City Of Indianola - VEND-1008 - BL-2834										
7/2/2020	Professional services	Net 30	94,333.01	0.00	15.00	94,333.01	94,333.01	2607 June	BL-2834	
						94,333.01	94,333.01			
Consortia Consulting - VEND-1009										
6/21/2020	Consulting Support	Net 30	900.00	0.00	15.00	900.00	900.00	21339	BL-2838	
						900.00	900.00			
CR SERVICES - VEND-9247										
6/2/2020	Lens cleaning towelettes	Open Terms	20.31	0.00	0.00	20.31	20.31	286485	BL-2855	
						20.31	20.31			
DALLAS W. SIX CO. INC - VEND-100247										
5/23/2020	TMS540	Open Terms	350.00	0.00	0.00	350.00	350.00	9174	BL-2828	
						350.00	350.00			

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	6/20/2020	Aluminum	Net 30	21.44	0.00	15.00	21.44	21.44	S8511382-001	BL-2825
							21.44	21.44		
Fuse Technic LLC - VEND-1012										
	7/1/2020	Consulting	Net 30	2,775.00	0.00	15.00	2,775.00	2,775.00	FT20200601003	BL-2844
							2,775.00	2,775.00		
I80 Trailers - VEND-1157										
	6/25/2020	Flatbed Trailer	Net 30	6,200.00	0.00	15.00	6,200.00	6,200.00	4526	BL-2829
							6,200.00	6,200.00		
ImOn Communications LLC - VEND-1072										
	6/30/2020	0520 Calling Minutes	Net 30	6,717.67	0.00	15.00	6,717.67	6,717.67	INV0033288	BL-2842
							6,717.67	6,717.67		
Innovative Systems - VEND-1048										
	7/1/2020	Billing and Software	Net 30	13,755.00	0.00	15.00	13,755.00	13,755.00	48904	BL-2846
	7/1/2020	eLation	Net 30	8,680.56	0.00	15.00	8,680.56	8,680.56	48919	BL-2835
							22,435.56	22,435.56		
KNIA/KRLS - VEND-1090										
	6/30/2020	042720 to 053020 :30 spots on radio	Net 30	688.50	0.00	15.00	688.50	688.50	20050449	BL-2843
							688.50	688.50		
Metlife - Group Benefits - VEND-1109										
	6/27/2020	0520 Dental	Net 30	2,100.20	0.00	15.00	2,100.20	2,100.20	0520 Dental	BL-2864
							2,100.20	2,100.20		
Mid American Energy Co - VEND-1018										
	6/19/2020	110 S B St-0520 Electric	Net 30	30.09	0.00	15.00	30.09	30.09	400188472	BL-2840
	6/20/2020	1110 S Buxton electric-0520 Electric	Net 30	12.13	0.00	15.00	12.13	12.13	400247525	BL-2856
	6/19/2020	1300 E Iowa Ave Bldg B-0520 Electric	Net 30	13.35	0.00	15.00	13.35	13.35	400170699	BL-2857
	6/19/2020	1300 E Iowa Ave Bldg A-0520 Electric	Net 30	19.88	0.00	15.00	19.88	19.88	400177224	BL-2858
	6/19/2020	111 S Buxton St Municipal Plant - 0520 Electric	Net 30	573.32	0.00	15.00	573.32	573.32	400188561	BL-2859
							648.77	648.77		
MILLER ELECTRIC SERVICES - VEND-34642										
	5/27/2020	1106 W Clinton material and labor	Open Terms	1,089.72	0.00	0.00	1,089.72	1,089.72	15733	BL-2854
							1,089.72	1,089.72		

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Mutual Of Omaha - VEND-1107										
	6/28/2020	0520 Premiums	Net 30	1,415.19	0.00	15.00	1,415.19	1,415.19	0520 Premiums	BL-2865
							1,415.19	1,415.19		
NAPA AUTO PARTS - VEND-35949										
	6/4/2020	FHP Powered belts	Open Terms	77.27	0.00	0.00	77.27	77.27	400005215	BL-2851
							77.27	77.27		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
	6/20/2020	Limestone	Net 30	235.00	0.00	15.00	235.00	235.00	255205	BL-2833
	6/12/2020	M-4 Limestone	Net 30	165.00	0.00	15.00	165.00	165.00	254542	BL-2826
	6/18/2020	M-4-C10 Limestone	Net 30	130.00	0.00	15.00	130.00	130.00	254908	BL-2827
							530.00	530.00		
O'REILLY AUTO PARTS - VEND-40157										
	5/29/2020	Wiper blades 2014 Ram	Open Terms	51.24	0.00	0.00	51.24	51.24	0337-137380	BL-2824
							51.24	51.24		
Prolmage Sign & Lighting - VEND-1150										
	6/26/2020	Flag	Net 30	104.51	0.00	15.00	104.51	104.51	2902	BL-2831
							104.51	104.51		
SPEE-DEE DELIVERY SERVICE INC - VEND-102273										
	6/3/2020	Oncall Shipment	Open Terms	26.48	0.00	0.00	26.48	26.48	3999490	BL-2820
							26.48	26.48		
STEINMETZ CORPORATION - VEND-102616										
	5/23/2020	RTU Powerplant	Open Terms	9,700.00	0.00	0.00	9,700.00	9,700.00	9591	BL-2853
							9,700.00	9,700.00		
THEISEN'S - VEND-100877										
	6/3/2020	Rock carbide and chisel	Open Terms	53.47	0.00	0.00	53.47	53.47	465107	BL-2819
							53.47	53.47		
TrueNorth Companies LC - VEND-1100										
	6/26/2020	Agenda, minutes and safety committee	Net 30	66.68	0.00	15.00	66.68	66.68	103236	BL-2863
							66.68	66.68		
U.S. Cellular - VEND-1104										
	6/11/2020	Cel phone bill 0520	Net 30	601.51	0.00	15.00	601.51	601.51	0373374166-IMU	BL-2832

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							601.51	601.51		
VAN WERT INC - VEND-101069										
5/14/2020	Gaskets and bolt set	Open Terms	8,722.90	0.00	0.00	8,722.90	8,722.90	227723	BL-2822	
							8,722.90	8,722.90		
VESSCO INC - VEND-57620										
6/3/2020	O Rings	Open Terms	227.41	0.00	0.00	227.41	227.41	80105	BL-2823	
							227.41	227.41		
Warren County Engineer - VEND-1102										
4/30/2020	0320 Fuel Distribution	Net 30	1,651.91	0.00	15.00	1,651.91	1,651.91	0320 Fuel Distribution	BL-2861	
							1,651.91	1,651.91		
Waste Management - VEND-1086										
6/26/2020	4 Yard dumpster service-recycle materials	Net 30	58.58	0.00	15.00	58.58	58.58	6741289-0516-5	BL-2845	
							58.58	58.58		
WESCO - VEND-60220										
5/30/2020	Arrester Elbows	Open Terms	223.99	0.00	0.00	223.99	223.99	193393	BL-2860	
5/29/2020	Trench Scare Tape	Open Terms	77.04	0.00	0.00	77.04	77.04		BL-2816	
5/23/2020	1/0 Triplex	Open Terms	2,169.96	0.00	0.00	2,169.96	2,169.96		BL-2817	
5/29/2020	5/8" Eye Nuts	Open Terms	45.21	0.00	0.00	45.21	45.21		BL-2818	
5/23/2020	FR Jeans	Open Terms	574.06	0.00	0.00	574.06	574.06	184765	BL-2830	
6/4/2020	Jeans	Open Terms	1,552.78	0.00	0.00	1,552.78	1,552.78	188903	BL-2836	
							4,643.04	4,643.04		
Wisconsin Independent Network, LLC - VEND-1067										
7/1/2020	Ethernet and Internet	Net 30	4,838.00	0.00	15.00	4,838.00	4,838.00	WIN005621	BL-2841	
							4,838.00	4,838.00		
Check Count: 34						Totals:	\$187,824.42	\$187,824.42		

IMU Regular Downstairs
Meeting Date: 06/08/2020

4. B.

Information

Subject

May 26, 2020 Minutes.

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES - REGULAR SESSION – May 26, 2020

The Board of Trustees met in regular session on May 26, 2020, in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order at 5:35 pm and on roll call the following members were present via phone: Mike Rozga, Jim McClymond and Adam Voigts. Absent: Lesley Forbush.

The consent agenda consisting of the following was approved on a motion by McClymond and seconded by Voigts. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for May 26, 2020.

Minutes from May 11, 2020.

Mike Metcalf, Electric Superintendent, reported the Electric Department has a breaker that is being rebuilt, a transformer was replaced, and they are conducting interviews to fill an open position.

Lou Elbert, Water Superintendent, reported the dirt work is done for the new garage and a survey will be done soon to look for hidden leaks.

Kurt Ripperger, Telecommunications Superintendent, provided an update to the Board on the Communications Utility Informational Items which included installations, timeline for the Minerva-10 update and an updated 28E agreement with CFU.

Board Member Forbush joined the meeting at 5:42 p.m.

General Manager Chris Des Planques provided an overview of the union contract. McClymond moved and Voigts seconded to approve Resolution 2020-21 approving union contract. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

It was moved by McClymond and seconded by Forbush to approve the memorandum of understanding regarding vacation accrual. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

General Manager Des Planques provided an update on delinquent bills and asked the Trustees if they would like to see a resolution to extend the moratorium on disconnects for another thirty days. The Trustees indicated they would like to see a resolution at the next meeting and agreed a thirty day notice should be sent to delinquent accounts. He also stated the conversion to eLation is going well.

Meeting adjourned at 6:03 p.m. on a motion by Voigts and seconded by McClymond.

Mike Rozga, Chair

ATTEST:

Jackie Raffety, Deputy Clerk

IMU Regular Downstairs

4. C.

Meeting Date: 06/08/2020

Information

Subject

March 2020 Treasurer's Report.

Information

Fiscal Impact

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March Report

March Financials

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FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	2,832,955.55	139,608.49	221,516.64	86,970.24	5,498.36	2,832,519.28	
011 Police	1,325,390.79	67,057.08	217,950.52	29,620.81	4,753.58	1,199,364.58	
015 Fire	188,712.65	10,691.70	41,318.54	3,629.49	725.95	160,989.35	
016 Ambulance	22,325.48	61,944.88	143,803.94	10,484.04	4,113.69	(53,163.23)	
041 Library	179,201.96	10,117.84	34,311.74	3,385.79	3,210.89	155,182.96	
042 Park & Recreation	639,703.33	51,365.41	86,963.73	6,382.72	3,757.69	606,730.04	
045 Memorial Pool	170,666.97	6,207.15	1,116.33	171.10	-	175,928.89	
071 General Fund Debt Service	56,354.58	-	-	-	-	56,354.58	
099 Franchise Fees-MEC	709,147.43	-	-	-	-	709,147.43	
GENERAL FUND SUB-TOTAL	6,124,458.74	346,992.55	746,981.44	140,644.19	22,060.16	5,843,053.88	
	-	-	-	-	-	-	
110 Road Use Tax (Streets)	2,268,822.78	76,724.53	56,485.15	-	30,520.13	2,258,542.03	
112 Trust & Agency	36,668.20	51,849.84	-	-	51,849.84	36,668.20	
115 YMCA Maintenance Obligations	361,605.00	-	2,282.50	-	-	359,322.50	
121 Local Option Sales Tax	5,335,844.28	91,907.58	-	-	-	5,427,751.86	
125 TIF--Downtown	4,246,800.83	110,034.64	-	-	-	4,356,835.47	
141 Library Special Revenue	100,706.13	1,207.93	189.55	-	-	101,724.51	
142 Park & Rec Special Revenue	115,786.05	260.17	-	-	-	116,046.22	
160 Downtown Revolving Loan	140,870.51	-	-	-	-	140,870.51	
161 Downtown Business Inc Program	112,600.72	4,790.75	-	-	-	117,391.47	
177 Police Forfeiture	19,830.07	-	-	-	-	19,830.07	
190 Vehicle Reserve	567,332.15	-	55,153.99	-	-	512,178.16	
199 Police Retirement	27,195.89	50.69	-	-	2,083.33	25,163.25	
SPECIAL REVENUES SUB-TOTAL	13,334,062.61	336,826.13	114,111.19	-	84,453.30	13,472,324.25	
	-	-	-	-	-	-	
200 DEBT SERVICE (SUB-TOTAL)	1,321,814.17	17,940.20	2,000.00	7,758.33	-	1,345,512.70	
	-	-	-	-	-	-	
301 Capital Projects (General)	249,368.01	-	10,311.04	-	-	239,056.97	
321 Capital Projects (Streets)	(44,737.71)	-	28,203.95	-	-	(72,941.66)	
344 Community Athletic Facility	-	-	-	-	-	-	
353 Community ReDevelopment (D&D)	88,342.32	152.04	-	-	-	88,494.36	
CAPITAL PROJECTS SUB-TOTAL	292,972.62	152.04	38,514.99	-	-	254,609.67	
	-	-	-	-	-	-	
610 Sewer	1,011,453.65	-	99,606.82	136,132.25	32,564.76	1,015,414.32	
650 Stormwater Utility	328,708.12	18,365.52	5,134.16	-	6,123.00	335,816.48	
670 Recycling	147,449.57	24,389.77	20,013.87	-	798.00	151,027.47	
710 Sewer Capital Projects	1,177,332.44	245,920.27	9,605.82	-	209,431.99	1,204,214.90	
771 Sewer Reserve	114,238.70	-	-	-	-	114,238.70	
781 New Sewer Plant Construction	(1,033,130.64)	-	23,940.00	2,083.33	-	(1,054,987.31)	
791 Sewer Revenue Bonds	734,555.83	-	-	68,783.08	-	803,338.91	
820 Health Insurance	1,372,352.98	119,318.83	26,958.57	-	-	1,464,713.24	
830 Health Reimbursement Account	24,469.45	-	138.51	-	-	24,330.94	
840 Flex/STD	186,516.33	230.76	271.56	-	-	186,475.53	
850 Liability Insurance Reserve--City	19,061.14	36.20	49.94	-	-	19,047.40	
CITY UTILITY & IS SUB-TOTAL	4,083,007.57	408,261.35	185,719.25	206,998.66	248,917.75	4,263,630.58	
	-	-	-	-	-	-	
TOTAL CITY FUNDS	25,156,315.71	1,110,172.27	1,087,326.87	355,401.18	355,431.21	25,179,131.08	61%
	-	-	-	-	-	-	
TOTAL IMU FUNDS	16,312,411.13	1,749,565.00	1,758,057.41	-	-	16,303,918.72	39%
	-	-	-	-	-	-	
GRAND TOTAL CITY & IMU	41,468,726.84	2,859,737.27	2,845,384.28	355,401.18	355,431.21	41,483,049.80	
Cross Check Total		-	-	-	-	41,483,049.80	
Investments				Clerk's Balance		41,483,049.80	
Bankers Trust-City Investment Account	\$	21,765,585.27	1.99%				
Iowa Public Agency Inv. Trust	\$	116,118.65	0.56%	Outstanding Deposit-City	\$	(525.00)	
Payroll Account, TruBank	\$	-		Plus Outstanding Checks-City	\$	461,473.06	
Checking Account, TruBank	\$	109,942.21	0.13%	Bank Adjustment-City	\$	(47,251.34)	
Sweep Account, TruBank	\$	3,081,780.61	1.91%				
Indianola Hometown Pride, TruBank	\$	353.58		Outstanding Deposit-IMU	\$	-	
Indianola EMS - TruBank	\$	1,251,407.27		Plus Outstanding Checks-IMU	\$	80,824.90	
Wells Fargo	\$	1,170.30		Bank Adjustment-IMU	\$	(16,881.74)	
City USDA Funds - TruBank	\$	75,000.00		Utility Cash Clearing	\$	(631.11)	
Bankers Trust IMU Elec Fiber Project	\$	7,293,066.36	1.42%				
Bankers Trust IMU Debt Reserve - Peoples Bank	\$	899,859.33	1.42%	Telecom Tru Bank Account			
IMU USDA Funds - TruBank	\$	375,000.00		Outstanding Deposit - Telecom	\$	(1,648.17)	
IMU Telecom - TruBank	\$	684,657.55		Plus Outstanding Checks-Telecom	\$	61,149.14	
IMU Sweep Account	\$	6,115,121.31		Plus Bank Adjustment	\$	(556.20)	
IMU Commercial Account	\$	249,940.90					
BANK BALANCE		42,019,003.34				42,019,003.34	

600 Water	672,830.50	188,521.82	110,299.09	-	-	751,053.23
620 IMU Administration	(48,129.37)	11,341.66	52,984.01	-	-	(48,129.37)
625 Revolving Economic Development	113,788.15	195.47	-	-	-	113,788.15
626 USDA RLF	375,000.00	-	-	-	-	375,000.00
630 Electric	6,667,392.36	1,214,469.97	1,073,304.67	-	-	6,667,392.36
640 Fiber/Communications	54,636.47	3,383.41	54,294.03	-	-	54,636.47
640 Fiber/Communications-eLation	519,212.92	240,815.20	202,372.89			557,655.23
700 Water Capital Projects	1,931,299.03	-	161,483.44	-	-	1,931,299.03
730 Electric Capital Projects	4,520,203.10	90,815.75	24,428.97	-	-	4,520,203.10
740 Fiber/Comm Capital Projects	20,970.58	-	847.40	-	-	20,970.58
740 Fiber/Comm Capital Projects-eLation	146,100.46		78,042.91			68,057.55
770 Water Reserve	-	-	-	-	-	-
773 Electric Reserve	-	-	-	-	-	-
780 Water Capital Improvement	75,000.00	-	-	-	-	75,000.00
783 Electric Improvement	-	-	-	-	-	-
790 Water Revenue Bonds	-	-	-	-	-	-
793 Electric Revenue Bonds	1,250,041.80	-	-	-	-	1,250,041.80
855 Liability Insurance Reserve--IMU	14,065.13	21.72	-	-	-	14,065.13
IMU SUB-TOTAL	16,312,411.13	1,749,565.00	1,758,057.41	0.00	0.00	16,303,918.72

INTEREST DISTRIBUTION	INTEREST INCOME	% OF TOTAL	CALYTD	FYTD
Electric Funds	\$ 14,842.00	32.57%	\$ 196,196.52	\$ 82,541.10
Water Funds	\$ 2,916.45	6.40%	\$ 36,491.66	\$ 14,958.23
Sewer Funds	\$ 3,249.11	7.13%	\$ 50,364.18	\$ 18,116.82
Police Retirement	\$ 50.13	0.11%	\$ 810.54	\$ 278.47
TIF	\$ 3,367.59	7.39%	\$ 8,682.48	\$ 8,682.48
All other	\$ 21,144.25	46.40%	\$ 338,567.88	\$ 122,858.02
TOTAL	\$ 45,569.53	100.00%	\$ 631,113.26	\$ 247,435.12

**Water Utility
Fund Summary
March 31, 2020**

	FY2020 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY2020 YTD Fund Balance	Prior Year YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
						\$ 2,678,400	\$ 2,547,200	O&M Budget Revenue & Expenses
						\$ 700,000	\$ 700,000	Capital Budget Revenue & Expenses
							75.00%	Percent of Budget Comparison for October
600 Water O&M	\$ 634,664	\$ 1,855,992	\$ 1,745,852	\$ 744,804	\$ 630,953	69.29%	68.54%	
700 Water Capital	\$ 1,502,999	\$ 525,000	\$ 258,183	\$ 1,769,816	\$ 1,567,132	75.00%	36.88%	
790 Water Rev. Bonds	\$ -	\$ -	\$ -	\$ -	\$ 102,500			
780 Water Impr. Reserves	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000			
Total	\$ 2,212,663	\$ 2,380,992	\$ 2,004,035	\$ 2,589,619	\$ 2,375,585			
Reserve Targets:								
600 Water O&M				\$ 600,100				25% of Budgeted O&M Expenses
700 Water Capital				\$ 517,000				2% of Capital Assets
Total				\$ 1,117,100				
Over (Under) Reserve:								
600 Water O&M				\$ 144,704				
700 Water Capital				\$ 1,252,816				
Total				\$ 1,397,519				

Other Operating Data	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD
Gallons Billed	27,742,207	26,202,159	24,471,623				78,415,989
Inventory on Hand \$	43,246	43,106	43,500				
Prior Year	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	YTD
Gallons Billed	26,262,326	28,423,445	25,326,851				80,012,622
Inventory on Hand \$	38,803	38,183	39,606				

Electric Utility
Fund Summary
March 31, 2020

	FY2020 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY2020 YTD Fund Balance	Prior Year YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
						\$ 15,936,100 \$ 1,249,300	\$ 15,512,100 \$ 913,000 75.00%	O&M Budget Revenue & Expenses Capital Budget Revenue & Expenses Percent of Budget Comparison for October
630 Electric O&M	\$ 5,429,671	\$ 12,423,795	\$ 11,074,140	\$ 6,779,326	\$ 4,748,505	77.96%	71.39%	
730 Electric Capital	\$ 4,302,969	\$ 914,652	\$ 631,031	\$ 4,586,590	\$ 4,156,473	73.21%	69.12%	
793 Electric Rev. Bonds	\$ 587,989	\$ 849,975	\$ 187,922	\$ 1,250,042	\$ 1,010,075			
625 Revolving Econ Dev	\$ 112,402	\$ 1,385	\$ -	\$ 113,787	\$ 111,640			
626 USDA RLF	\$ 375,000	\$ -	\$ -	\$ 375,000	\$ 375,000			
Total	\$ 10,808,031	\$ 14,189,807	\$ 11,893,093	\$ 13,104,745	\$ 10,401,693			
Reserve Targets:								
630 Electric O&M				\$ 3,793,900				25% of Budgeted O&M Expenses
730 Electric Capital				\$ 2,200,400				4% of Capital Assets
Over (Under) Reserve:								
630 Electric O&M				\$ 2,985,426				
730 Electric Capital				\$ 2,386,190				

Other Operating Data	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD
kwh's Billed	10,418,865	7,836,055	9,029,622				27,284,542
Inventory on Hand \$	947,223	1,026,876	1,026,149				
Prior Year	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	YTD
kwh's Billed	10,137,376	11,130,766	10,282,367				31,550,509
Inventory on Hand \$	1,045,922	1,061,750	1,073,207				

Fiber Utility
Fund Summary
March 31, 2020

	FY2020 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY2020 YTD Fund Balance	Prior Year YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
						\$ 4,053,800	\$ 4,023,200	O&M Budget Revenue & Expenses
						\$ 732,000	\$ 732,000	Capital Budget Revenue & Expenses
							75.00%	Percent of Budget Comparison for October
640 Fiber O&M	\$ 586,724	\$ 2,349,423	\$ 2,374,869	\$ 561,278	\$ 622,606	57.96%	59.03%	
740 Fiber Capital	\$ (147,534)	\$ 1,310,490	\$ 1,074,776	\$ 88,180	\$ 17,213	179.03%	146.83%	Bond Proceeds, New System Construction
Total	\$ 439,190	\$ 3,659,913	\$ 3,449,645	\$ 649,458	\$ 639,819			
Reserve Targets:								
640 Fiber O&M				\$ 946,100				25% of Budgeted O&M Expenses
740 Fiber Capital				\$ 79,200				2% of Capital Assets as of 6-30-17
Total				\$ 1,025,300				
Over (Under) Reserve:								
640 Fiber O&M				\$ (384,822)				
740 Fiber Capital				\$ 8,980				
Total				\$ (375,842)				

Other Operating Data	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Subscriptions	2,049	2,126	2,172			
Inventory on Hand \$	69,278	128,005	129,000			
Prior Year	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Subscriptions	132	416	448			
Inventory on Hand \$	328,763	573,970	653,245			

IMU Admin
Fund Summary
March 31, 2020

620 Utility Services
IMU Admin
Total

FY2019 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY2019 YTD Fund Balance	Prior Year YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
					\$ 718,800	\$ 718,800	O&M Budget Revenue & Expenses
						75.00%	Percent of Budget Comparison for October
\$ -	\$ 266,180	\$ 301,507	\$ (35,327)				
\$ -	\$ 229,575	\$ 246,834	\$ (17,259)				
\$ -	\$ 495,755	\$ 548,341	\$ (52,586)	\$ (36,707)	69%	76%	

IMU Regular Downstairs

5. A.

Meeting Date: 06/08/2020

Information

Subject

Resolution approving a proposal from P&E Engineering Company for the 2021-23 Electrical Underground Conversion Project in the amount of \$250,000.

Information

The proposal from P&E Engineering Company for engineering design work and construction phase services related to the 2021-23 Electrical Underground Conversion Project was first brought to the Board on April 13, 2020. At that time, the Trustees voted to defer a decision on the proposal until the first meeting in June. The proposal covers engineering design, drawing preparation, contract preparation, assistance with bidding and construction phase services for conversion of existing overhead facilities to underground in the designated areas. The estimated cost is \$250,000.

Simple motion is in order.

Fiscal Impact

Attachments

Resolution Authorizing Contract
Conversion Proposal

INDIANOLA MUNICIPAL UTILITIES

RESOLUTION NO 2020-

**RESOLUTION APPROVING PROPOSAL FROM P&E ENGINEERING COMPANY FOR THE 2021-23
ELECTRICAL UNDERGROUND CONVERSION PROJECT IN THE AMOUNT OF \$250,000.**

WHEREAS, Indianola Municipal Utilities is in need of engaging a company to provided services for the electrical underground conversion project; and

WHEREAS, IMU has an engineering services agreement with P&E Engineering Company of Carlisle, Iowa; and

WHEREAS, P&E Engineering has proposed a design phase, right of way and construction phase services project in the amount of \$250,000; and

WHEREAS, it is the determination of the Board of Trustees that IMU should enter into an agreement with P&E Engineering in the form attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the IMU Board of Trustees that:

1. The proposal with P&E Engineering in the amount of \$250,000 is hereby approved; and
2. The IMU staff is authorized and directed to execute the agreement on behalf of IMU and the Deputy City Clerk is authorized and directed to attest to the signature.

PASSED this 8th day of June 2020.

Mike Rozga, Chairperson

ATTEST:

Jackie Raffety, Deputy City Clerk



Richard D. Kline, P.E. Timothy G. Ernst, P.E.

Jared A. Kline, P.E. Mark C. Reisinger, P.E.

245 S. 5th St., PO Box 620, Carlisle, IA 50047
p. 515-989-3083 f. 515-989-3138 pe@peengr.com

March 24, 2020

Mr. Mike Metcalf
Indianola Municipal Utilities
PO Box 356
Indianola, IA 50125

Dear Mike:

I am pleased to present this proposal to you for engineering design work and construction phase services related to your proposed 2021-23 Electrical Underground Conversion Project. This proposal covers engineering design, drawing preparation, contract preparation, assistance with bidding, and construction phase services for conversion of existing overhead facilities to underground in the area shown on the attached map.

The following specific tasks are included in this proposal.

Design Phase Services

- Develop a preliminary design for review by IMU, including proposed circuit routes and transformer and switchgear locations.
- Complete a detailed map of all existing facilities in the project area.
- Develop detailed plans for the proposed electric system.
- Prepare drawings, specifications, and bills of material for all required work.
- Prepare equipment and material specifications for all items to be purchased by IMU.
- Assemble contracts for purchase of materials and equipment, and for the contract work.
- Review all project drawings and contract documents with IMU.
- Assist with bidding, including attendance at a pre-bid meeting and the bid opening, evaluation of bids, and preparation of recommendations.
- Assist with preparation of an informational mailing to property owners in the area and attend an open house to answer questions about the project.

Right of Way Services

- Identify easements that will be required for the construction, and work with IMU to determine where easements are in place and where additional easements are required.
- Provide needed research to identify property owners and land parcel descriptions.
- Prepare new easements that will be needed.
- This proposal does not include contacting individual property owners or negotiating for easement rights. All easement negotiations will be done by IMU.
- This proposal does not include land surveying or related civil engineering services. If land surveying is required to locate property corners or easement boundaries or to

March 24, 2020
Mr. Mike Metcalf

Page 2 of 3

prepare easements or easement descriptions, these services will be procured directly by IMU.

Construction Phase Services

- Attendance at pre-construction meeting.
- Assistance with staking, in conjunction with IMU personnel and the Contractor.
- Attend regular construction meetings and observe the status of construction as needed. Construction meetings will be held bi-weekly during the initial period of active construction and every 4-6 weeks for the remainder of the project.
- Review any questions that arise during the construction process, and issue revised drawings as needed.
- Review pay applications from Contractor and prepare recommendations for payment
- Assist IMU with final inspections and close out of the contract.

This proposal does not include detailed project inspection services, as it is assumed that IMU personnel will handle the day to day contract administration duties, and will coordinate all work activities. As always, we will be available to assist with any questions or specific needs.

The estimated cost for the work as described above is as follows.

Design phase services	\$ 150,000.
Right of Way services	\$ 10,000.
Construction phase services	\$ 90,000.
Total Project	\$ 250,000.

The total invoiced amount will not exceed the estimate unless authorized by IMU. I will work closely with your personnel, and will keep you informed as to the progress of the work. I will notify you immediately of any significant developments that might affect the anticipated engineering costs. We will bill you for only the actual time and expenses that are incurred in connection with the project. All invoices will be in accordance with our standard Billing Rates in effect at the time the service is performed. A copy of our current rate schedule is attached.

I will act as the project manager for this work, and will be directly responsible for all aspects of the project. Other P & E personnel will be assisting me with the detailed design and drafting work, including Al Powers, Bob Brunia, Marty Hinton, Dave Wilson, John Ehorn, and Michele Ballhagen.

We are prepared to start work on this project in the near future. We will develop a detailed schedule as we begin the design work, but my current intention is to have the project ready for

March 24, 2020
Mr. Mike Metcalf

Page 3 of 3

bidding contracts for both materials and installation by September 15, 2020. The intent is to have a contract in place to allow construction to start in early spring of 2021, with completion no later than the end of 2023. As we have discussed, our operations are currently disrupted by the COVID-19 pandemic. Provided that the government response does not become more restrictive, we are confident that we would be able to begin work in the near future; however our ability to provide bid packages in September 2020 will depend how soon the current public health concerns are reduced.

Our services will be provided under the existing engineering services agreement between IMU and P&E dated September 23, 1996.

I look forward to working with you on this project. Please call me if you have any questions or if you would like to discuss any aspects of the project or of this proposal.

Sincerely,



Jared Kline

Proposal Accepted on _____, 2020

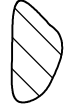
Indianola Municipal Utilities

Name Printed

Signed

Legend

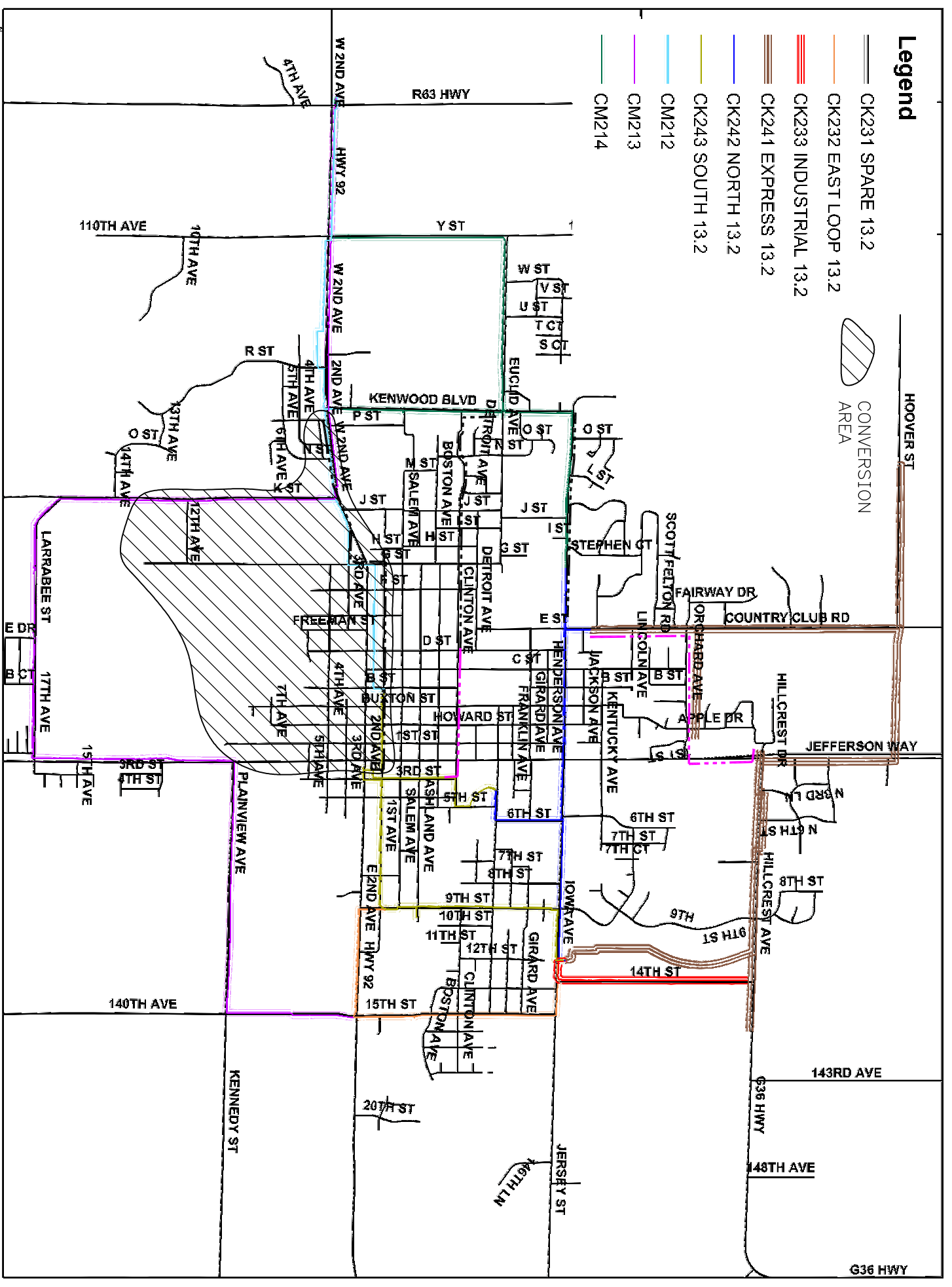
- CK231 SPARE 13.2
- CK232 EAST LOOP 13.2
- CK233 INDUSTRIAL 13.2
- CK241 EXPRESS 13.2
- CK242 NORTH 13.2
- CK243 SOUTH 13.2
- CM212
- CM213
- CM214



CONVERSION
AREA

HOOVER ST

13.2 Feeders



IMU Regular Downstairs

9. A.

Meeting Date: 06/08/2020

Information

Subject

Annual Salary Resolutions

Information

Per Iowa Code, IMU is required to set salaries and benefits annually and authorizes the Finance Director to pay employees accordingly.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

9. A. 1.

Meeting Date: 06/08/2020

Information

Subject

Resolution setting salaries and benefits for appointed officers and non-union employees of the Indianola Municipal Utilities for the period beginning June 21, 2020.

Information

In the packet for the Board's consideration is a formal resolution reflecting a three percent salary adjustment, sick leave cap and deferred compensation match for non-union employees and the updated employee benefits guide.

Roll call is in order.

Fiscal Impact

Attachments

Non-Union Salary Resolution
IMU Employee Benefits Guide

**A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES
OF THE INDIANOLA MUNICIPAL UTILITIES FOR THE PERIOD BEGINNING JUNE 21, 2020**

Section 1. The following persons and positions named shall be paid the salaries or wages indicated, and the Finance Director is authorized to issue warrants, less legally required or authorized deductions from the amounts set out below, on a biweekly basis, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Trustees, all subject to audit and review by the Board of Trustees:

<u>NAME</u>	<u>RANGE</u>	<u>CURRENT ANNUAL</u>	<u>PROPOSED ANNUAL</u>	<u>*HOURLY</u>
Jim McClymond		\$1,000	\$1,000	
Mike Rozga		\$1,000	\$1,000	
Adam Voigts		\$1,000	\$1,000	
Lesley Forbush		\$1,000	\$1,000	
Chris Longer	CE 10-5	\$76,685	\$78,986	\$37.974
Karen Peters	CE 4-1.5	\$39,888	\$41,085	\$19.752
Dianna Lane	CE 9-3	\$65,951	\$67,929	\$32.658
Nichole Condos	CE 4-2	\$40,552	\$41,768	\$20.081
Chelsie Cunningham	CE 4-2	\$40,552	\$41,768	\$20.081
Hannah Mundy	CE 4-1	\$39,223	\$40,399	\$19.423
Mike Metcalf	CE 12-8	\$100,295	\$103,304	\$49.665
Lou Elbert	CE 12-8	\$100,295	\$103,304	\$49.665
Sam Dusenbury	CE 5-2.5	\$44,836	\$46,181	\$22.202
Skye McBroom	CE 9-1	\$61,745	\$63,598	\$30.576
Kurt Gocken	CE 11-4	\$82,101	\$84,564	\$40.656
Kurt Ripperger	CE 12-5	\$92,399	\$95,171	\$45.755

Section 2. Employees will also continue receive the benefits included in the supplemental FY20-21 Employees Benefit Guide.

NOTE: *The sick leave cap in Article III, Section B. for non-union employees has been updated from 760 hours/year to 800 hours/year to be consistent with the Union contract.

*The ICMA Deferred Compensation match in Article V, Section B. for non-union employees has been updated to \$75 or 1.5% of salary per month to be consistent with the Union contract.

Section 3. The City Clerk is hereby directed to publish this resolution.



Full Time Employee Benefits

July 1, 2020 – June 30, 2021

I. Insurance:

A. Health and Prescription Drug Insurance

IMU provides all full-time employees a high deductible health plan through Wellmark with a Health Savings Account (HSA). Employees are eligible for benefits the 1st of the month following their hire date.

IMU/City of Indianola		
Effective 7/1/2020		
Qualified High Deductible Health Plan w/ HSA		
Medical	In-Network	Out-of-Network
Single Deductible	2800	2850
EE Spouse, Child(ren), Family Deductible	5400	5700
Coinsurance	100/0%	80/20
Single Out of Pocket (OOP)	2800	3350
Family Out of Pocket (OOP)	5400	6700
Coinsurance - after deductible	100% plan/0% member	80% plan/0% member
Office Visit - PCP		
Office Visit - Specialist		
Urgent Care		
Hospital Inpatient & Outpatient		
Emergency Room Services		
Imaging (CT/PET scans, MRI, etc)		
Diagnostic Testing (x-ray, blood work, etc)		
Pregnancy-prenatal, postnatal, delivery & all inpatient services		
Substance Abuse Outpatient & Inpatient Services		
Mental/Behavioral Health Services		
Pharmacy		
Preventive Care/Screenings/Immunization - deductible waived in-network only	100% plan/0% member	80% plan/20% member

Employee premiums are as follows:

Employee only - \$42.13/paycheck
Employee + Spouse - \$78.27/paycheck
Employee + Children - \$69.93/paycheck
Employee + Family – \$114.71/paycheck

IMU will fund the employee's HSA account with \$1200 on January 1st. IMU will match employee contributions dollar for dollar up to \$26.92/pay period for employee only coverage and \$76.92/pay period for all other tiers in through December 2020. IMU match will restart on January 1, 2021 to coincide with the reset of the deductible. Employees must be enrolled in the health insurance plan to be eligible for the Health Savings Account benefit.

The \$1200 will be prorated for new hires based on their hire date. If hired between:

- January through March new employees will receive 100% of the \$1200.
- April through June new employees will receive 75% of the \$1200.
- July through September new employees will receive 50% of the \$1200.
- October through December new employees will receive 25% of the \$1200.

Employees may make changes to their HSA contribution during open enrollment, if they experience a qualifying life event or at the end of the calendar year in conjunction with the new deductible year.

B. Dental

IMU provides dental insurance to all full-time employees through Metlife. Employee premiums are as follows:

Employee only - \$3.50/paycheck
All other tiers - \$10.00/paycheck

C. Vision

IMU provides vision insurance to all full-time employees through Avesis.

Employee only - \$1.00/paycheck
All other tiers - \$2.50/paycheck

D. Life Insurance

Union employees are insured with term life insurance for \$15,000. IMU pays 100% of the premium. Spouse and children may also be covered, at the employee's expense, for a percentage of the employee's coverage.

Non-union employees are insured at one (1) times their salary with a minimum of \$25,000 and maximum of \$45,000. IMU pays 100% of the premium. Spouse and child may also be covered at the employee's expense, for a percentage of the employee's coverage.

E. Short-term and Long-term Disability

IMU pays 100% of the premiums for short and long-term disability. After seven (7) consecutive days and upon approval of the insurance company, short-term disability begins which pays 70% of income up to a maximum of \$450 per week.

Upon approval of the claim by the insurance company, long-term disability begins after short-term disability ends (6 months). No sick leave can be used with long-term disability.

II. Paid Holidays

A. The following shall be observed as paid holidays:

1. New Year's Day-January 1
2. President's Day-Third Monday in February
3. Memorial Day-Last Monday in May
4. Independence Day-July 4
5. Labor Day-First Monday in September
6. Thanksgiving Day-Fourth Thursday in November
7. Day After Thanksgiving
8. Christmas Eve Day-December 24
9. Christmas Day-December 25

III. Vacation, Sick Leave and Personal Time

A. Full Time Employees

Length of Service	Biweekly Accrual
Less than 2 years	3.08 hours
2 years, less than 8 years	4 hours
8 years, less than 14 years	5 hours
14 years, less than 20 years	6.15 hours
20 years or more	7.69 hours

Up to 166.47 hours of vacation may be carried forward to a new year.

B. Sick leave shall be accrued as follows:

Status of Employee	Accrual Per Pay Period
Full Time	3.7 hrs
Permanent Part Time Scheduled 30hrs or more per week	2.3 hrs
Permanent Part Time Scheduled 35hrs or more per week	2.6 hrs

A total of 800 unused sick hours will be carried over each year for all employees.

C. Personal Time

Personal time shall be accrued as follows.

Status of Employee	Accrual Per Year
Full Time, Non-Union	16 hrs
Full Time, Union	Refer to union contract

In the initial year of employment, personal time shall be prorated based upon the date of employment.

IV. Retirement:

A. Iowa Public Employee Retirement System (IPERS)

All full-time and permanent part-time employees are required to participate in IPERS. Employees contribute 6.29% of wages with the employer contributing 9.44%.

V. Other Special Benefits:

A. Wellness Program

1. Employees may participate in some recreation programs at no cost.
2. A portion of a membership fee with an athletic center will be reimbursed by IMU and utility (Family-\$25/month, Single \$15/month).
3. IMU will contribute to a YMCA membership. Ask human resources or payroll for a form.
4. Employees and their spouses may use the Memorial Aquatic Center at no charge; there is a fee for children, however.
5. Employee Assistance Program for use by employees and immediate family members, to include spouse and children.
6. Enhanced yearly blood screening panel and biometrics for full-time employees and spouses.
7. Yearly flu shots will be available for full-time employees and their spouses paid for by the Trustees and Council.

B. Deferred Compensation

IMU contributes \$100 per month toward a deferred compensation annuity plan to those employees who are CE-9 or above on the Personnel Management Guide pay scale or those employees classified management under the Board of Trustees.

IMU will contribute a dollar amount equal to that amount contributed by the employee up to \$75 or one and a half percent (1.5%) of salary per month, whichever is greater, for those employees who are on the Personnel Management Guide CE table pay scale and those employees classified management under the Board of Trustees.

IMU will contribute a dollar amount equal to that amount contributed by the employee up to \$75 or one and a half percent (1.5%) of salary per month, whichever is greater, for those employees classified union under the Board of Trustees; see union contract for eligibility requirements.

C. Discounted Activity Tickets

Through ticketsatwork.com, employees can receive discounted tickets to theme parks, concerts, sporting events and more!

- D.** Join the following Facebook group for more information about benefits and employee updates: City of Indianola, Employees Only.

IMU Regular Downstairs

9. A. 2.

Meeting Date: 06/08/2020

Information

Subject

Resolution setting salaries for union employees of the Indianola Municipal Utilities for the period beginning June 21, 2020.

Information

Attached to this agenda item is the formal resolution reflecting the three percent salary adjustment approved during the recent union negotiations.

Roll call is in order.

Fiscal Impact

Attachments

Union Salary Resolution

**A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES
OF THE INDIANOLA MUNICIPAL UTILITIES FOR THE PERIOD BEGINNING JUNE 21, 2020**

Section 1. The following persons and positions named shall be paid the salaries or wages indicated, and the Finance Director is authorized to issue warrants, less legally required or authorized deductions from the amounts set out below, on a biweekly basis, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Trustees, all subject to audit and review by the Board of Trustees:

<u>NAME</u>	<u>RANGE</u>	<u>CURRENT ANNUAL</u>	<u>PROPOSED ANNUAL</u>	<u>LONGEVITY</u>	<u>*HOURLY</u>
Eric Lane	R 24-3	\$60,679	\$62,499	\$250	\$30.168
Jeromy Hoffman	R 19-3	\$48,512	\$49,967	\$0	\$24.023
Matt Breeden	R 19-3	\$48,512	\$49,967	\$0	\$24.023
Brian Hommer	R 24-5	\$65,629	\$67,598	\$400	\$32.691
Rodney Powers	R 24-5	\$65,629	\$67,598	\$350	\$32.667
Greg Dittmer	R 24-5	\$65,629	\$67,598	\$350	\$32.667
Justin Brand	R 24-5	\$65,629	\$67,598	\$250	\$32.619
Kyle Festler	R 21-2	\$51,375	\$52,917	\$0	\$25.441
Jason Henle	R 27-3	\$76,765	\$79,068	\$400	\$38.206
Tyler Offenburger	R 27-3	\$76,765	\$79,068	\$300	\$38.158
Eric Schreier	R 27-3	\$76,765	\$79,068	\$0	\$38.013
Ben Hildreth	R 26-2	\$69,459	\$71,543	\$400	\$34.588
Stephen Clingman	R 26-2	\$69,459	\$71,543	\$300	\$34.540
Aaron Rasko	R 23-4	\$60,001	\$61,801	\$0	\$29.712
Ryan Boozell	R 23-4	\$60,001	\$61,801	\$0	\$29.712
Tyler Smith	R 23-2	\$54,425	\$56,058	\$250	\$27.071
Chris Morris	R 23-2	\$54,425	\$56,058	\$0	\$26.951
Gunnar Sampson	R 23-1	\$51,833	\$53,388	\$0	\$25.667
Nathan Edwards	R 27-3	\$76,765	\$79,068	\$400	\$38.206
Mike Metz	R 24-5	\$65,629	\$67,598	\$350	\$32.667
Ron Bowlin	R 21-4	\$56,102	\$57,785	\$350	\$27.950
Kevin Marmon	R 21-2	\$51,375	\$52,917	\$0	\$25.441

*Includes Longevity

Section 2. Employees will also continue receive the benefits included in the supplemental FY20-21 Employees Benefit Guide.

Section 3. The City Clerk is hereby directed to publish this resolution.

IMU Regular Downstairs**9. B.****Meeting Date:** 06/08/2020

Information**Subject**

Resolution authorizing an extension to the temporary suspension of administrative fees and non-payment disconnects for IMU utilities through June 30, 2020.

Information

At the March 23 Board of Trustee meeting, the Board approved a request to have a 60-day suspension on late fees and disconnects. During the May 26 meeting, the possibility of extending the suspension was discussed. In your packet is a resolution authorizing the suspension through the end of June.

Simple motion to extend the suspension through June 30, 2020, is in order.

Fiscal Impact**Attachments**

Resolution Suspending Fees

RESOLUTION NO 2020-

**RESOLUTION AUTHORIZING AN EXTENSION TO THE TEMPORARY SUSPENSION OF
ADMINISTRATIVE FEES AND NON-PAYMENT DISCONNECTS FOR IMU UTILITIES**

WHEREAS, the COVID-19 outbreak has been declared a global pandemic; and

WHEREAS, the pandemic may prevent Indianola residents from fulfilling obligations regarding payment of their utility bills; and

WHEREAS, the Board of Trustees approved a request on March 23, 2020, to have a 60-day suspension on late fees and disconnects; and

WHEREAS, IMU staff is recommending extending the temporary suspension for an additional 30 days; and

WHEREAS, the Board of Trustees agrees the extension is necessary.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Indianola Board of Trustees that payment of administrative fees and non-payment disconnects for IMU provided utilities are temporarily suspended through June 30, 2020.

PASSED AND APPROVED this 8th day of June 2020.

Mike Rozga, Chairperson

ATTEST:

Jackie Raffety, Deputy City Clerk